

Our Ref: IEM/CWN/EW/y10parenteve11/12

November 2011

Dear Parent/Carer

YEAR 10 PARENTS AND PUPILS CONSULTATION EVENING

A Consultation Evening for the parents/carers of Year 10 pupils will be held on **Thursday, 24 November 2011** between 4:00 pm and 7:00 pm in the school's **South Building**. As this is the first opportunity to discuss your child's progress since the start of Key Stage 4, we hope that you will attend this event with your child so that we can discuss the progress made to date and the areas to be developed over the remainder of the year.

To use the time available as effectively as possible, a system of consultation by appointment is in place. To book, please sign your child's planner on the appointment page also completing and returning the reply slip below or, alternatively, you can reply upon receiving your 'Schoolcomms' text, stating your child's name and form; or click reply on your e-mail, again stating your child's name and form. Your son/daughter should then take his/her planner to their subject teachers and arrange **five minute** appointments.

It is particularly important that, as your child has recently embarked on GCSE studies, you are given the opportunity, accompanied by your child, to discuss curriculum subjects with individual teachers, which will help to highlight potential problems at an early stage.

Staff will have full schedules for the evening and unfortunately, consultations without appointments will not be possible. Please ensure that your son/daughter makes the appointments you require in good time and that you remember to bring the planner with you as there is no copy. Please note teaching staff will be arranged within subject groups in the South Hall, S31, South Gym and S49.

Parents are reminded that the main car park is situated to the right as you enter the main gates. Disabled spaces are clearly marked at the front of the building. Parents/carers are asked to park considerately and avoid parking on the grass or blocking drives, especially around the rear of South Building. I look forward to seeing you on 24 November.

Yours sincerely

I Ellam

Mr I Ellam

Joint Headteacher

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REPLY SLIP - YEAR 10 PARENTS AND PUPILS CONSULTATION EVENING – Thursday, 24 November 2011

Please complete and return to your child's Form Tutor no later than Friday, 18 November 2011

Pupils Name _____ Form _____

I have received the Year 10 Consultation Evening letter and *I / we will / *will not be attending. **please delete as applicable*

(Please note, if you require a paper copy, your child can collect one from Pupil Point – South Building)

Signed _____ Parent/Carer Date _____